

BPS Parent Change of Address Form

Updated January 2014

1) Student Name _____

School _____ Grade Level _____

2) Student Name _____

School _____ Grade Level _____

3) Student Name _____

School _____ Grade Level _____

Old Address _____

City/State/Zip _____

New Address _____

City/State/Zip _____

Student lives with (circle): mother father both other (see next line)

Other: name & relationship to the student: _____

Address change for (circle): mother father both other (see next line)

Other: name & relationship to the student: _____

Primary proof of residence must be attached before sending to Central Registration for verification:

_____ **Must be a Primary Proof:** home mortgage statement, or builder's agreement, or purchase agreement, or homeowner insurance policy, or Burleigh County property tax statement, or a lease/rental agreement with the names of the parents/guardians living in the rental unit, plus the manager's name and phone number.

I hereby certify that all the information provided on this form is true and complete to the best of my knowledge.

Parent/guardian signature _____ Date _____

Print Name _____

OFFICE: attach proof and send form to Registrar who will verify & enter new address into PowerSchool.